



## FOREST TOWNSHIP MEETING AGENDA

Date and Time of Meeting: January 14th, 2025, 6:30 p.m.		
Present:		
Absent:		
Visitors:		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
<b>Re-Organizational Meeting –</b> Swearing in New elected Officers Review organization plan.  Consent agenda: <ul style="list-style-type: none"> <li>December 10<sup>th</sup>, 2024, Minutes</li> <li>Treasurers Report</li> <li>Approval of Claims</li> </ul>	<ul style="list-style-type: none"> <li>Oath of Office</li> <li>Appoint a new clerk for township.</li> <li>Website-New MN.GOV Website Law – (Statute 471.3422) 2024 Legislative Session requiring townships (that administer absentee voting) to use a .gov domain for their website address by June 1, 2026. It needs to be fully transitioned to the .gov by June 1, 2028.</li> </ul>	
<ul style="list-style-type: none"> <li>Public Comment</li> </ul>	<ul style="list-style-type: none"> <li>Review minutes.</li> <li>Submit reports.</li> <li>Submit claims.</li> </ul>	
<ul style="list-style-type: none"> <li>Clerk's Report</li> </ul>	<ul style="list-style-type: none"> <li>MAT Spring Short Courses – March 31<sup>st</sup>, Mahnommen</li> <li>2025 Township Day at the Capitol, Monday, January 27<sup>th</sup>, 10:30 AM to 5:00 PM in St. Paul, MN.</li> <li>Workman's Comp Audit</li> <li>PERA Salary Deduction Report, Annual Exclusion Report</li> <li>W-2's and W-3, 944 and 944-V</li> <li>1099 NEC, 1096</li> <li>SSA BSO Registration</li> <li>List of 2025 Township Officers-sent to Becker County.</li> </ul>	<ul style="list-style-type: none"> <li>Complete/Email</li> <li>Complete/Mail</li> <li>Complete/Mail /Distribute</li> <li>Incomplete</li> <li>Incomplete</li> <li>Update/resend with appointment of new clerk.</li> </ul>
Board Member Reports		
<ul style="list-style-type: none"> <li>Town Hall</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	
<ul style="list-style-type: none"> <li>Trash/Recycle</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	

<ul style="list-style-type: none"> <li>• Roads</li> <li>• Planning Commission</li> <li>• Weed Report</li> <li>• Website</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>• Permits:</li> <li>•</li> <li>• Clean up NEWS section of 2023 items.</li> <li>• Contact information/address for clerk.</li> </ul>	<ul style="list-style-type: none"> <li>• Contact Mark with update.</li> </ul>
Old Business	<ul style="list-style-type: none"> <li>• January Township Supervisor Meeting – add to agenda to update metal plates on wall.</li> <li>• Town Hall back door exit.</li> </ul>	
New Business		
Adjourn		