


FOREST TOWNSHIP SUPERVISORS MEETING MINUTES

Date and Time of Meeting: July 10, 2018, 6:30 p.m.		
Present: Tim Holzkamm, Barb Christiansen, Lynn Lindow; Supervisors, Donna Waliczek; Treasurer, Carol Peterson; Clerk Absent: Visitors: Mary Follette		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> • June 12, 2018 minutes • Treasurers Report 	<ul style="list-style-type: none"> • CTAS claims report 	Motion by Lynn to approve the consent Agenda, Second by Barb. Motion carried unanimously
<ul style="list-style-type: none"> • Approval of Claims List 		
<ul style="list-style-type: none"> • Public Comment 	<ul style="list-style-type: none"> • None 	
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • Filing of Election, Affidavits' of Candidacy and Public notice. Public notices have been posted at town hall & website and will be published in PR Enterprise for 2 positions up for election in November. Filing period is Aug 1-14th. Clerk has applications • Contract for dump supervisor – Signed August contract returned from Al Gerving and is on file. 	
Board Member Reports <ul style="list-style-type: none"> • Town Hall • Trash/Recycle 	<ul style="list-style-type: none"> • Dump Violations – Resolution for Special Assessments sent to Auditor/Treasurer's office & in Resolution Book 	
<ul style="list-style-type: none"> • Roads 	<ul style="list-style-type: none"> • Barb attended short course in Fergus Falls for Roads • Barb and Rolf cut and removed trees from roads on eastside after storms. • Dead End sign on Lake of the Valley road needs to be moved out of the Township right of way and be placed on its own post. Mary Follette will take care of this. 	
<ul style="list-style-type: none"> • Planning Commission 	<ul style="list-style-type: none"> • Laws permit - completed • Becklund permit – • Holidays – completed 	<ul style="list-style-type: none"> • Motion by Lynn to approve Law building permit. Second by Barb. Motion carried unanimously


<ul style="list-style-type: none"> • Weed Report • Website 	<ul style="list-style-type: none"> • Thilberts permit • No new permits on Becker Cty website • Road tour for spraying weeds will occur with drier weather. Dan mowed roadsides 7/3. • No report 	<ul style="list-style-type: none"> • Motion by Lynn to approve Holiday building permit. Second by Tim. Motion carried unanimously
<p>Old Business</p>	<ul style="list-style-type: none"> • Road Policy – Discussion items for further policy development for calcium application: Both items need to be met before application would be approved by Township. <ol style="list-style-type: none"> 1. What is the road criteria for determining need for calcium application? 2. What percentage of property owner approval is needed for the Board to take action? And what method would be used to distribute the cost? • New Dumpsters: Tim shared memo from discussion with Waubun Steel about ordering new 6 yard dumpster. Memo is included as part of Minutes. Rolf Christiansen will contact them for fabrication ideas. Barb placed notice in Lake Association newsletter regarding sale of old dumpster and contact information. Tim was contacted by an interested party and he will call them about price. • Lake Association meeting – Lynn Lynn shared memo from Meeting with Linda Anderson which is include as part of Minutes. Linda and Lynn will schedule a introductory meeting with Kyle Vareberg: Becker Cty Zoning in July. Board discussion followed concerning other ways the two organizations can work together: <ol style="list-style-type: none"> 1. Tim suggested developing a “Welcome” package for new property owners with ideas like Lake shore improvement and where to get dump key and regulations 2. Ways to protect and encourage Buffer Zone on the lake 3. Process for reporting concerns to Becker County .stressing input be positive in assisting Becker County. 	<ul style="list-style-type: none"> • Tim moved that Forest Township order a new six yard dumpster from Waubun Steel. The estimated cost is \$1,500.00 and the order will be confirmed with Waubun Steel if the final price is not more than 15% (\$225.00) above the informal estimate. Second by Barb. Motion carried. • Motion by Tim to set price of old dumpster at \$50.00. Second by Lynn. Motion carried.
<p>New Business</p>	<ul style="list-style-type: none"> • Motion for Election judges for 2018 	<ul style="list-style-type: none"> • Motion by Barb to appoint Patty Morgan and Monette Lundquist as election judges for the Primary election 2018 in August and Patty Morgan and Monette

	<ul style="list-style-type: none"> Lynn will be gone for August Meeting. 	<p>Lundquist as election judges for the General election in November 2018. Payment will be \$50.00 per judge per election. The Township Clerk is given authorization to seek and appoint alternate certified election judges as necessary to meet election requirements. Second by Tim. Motion carried unanimously</p>
Adjourn		Motion by Barb to Adjourn. Second by Lynn. Motion carried unanimously.


 Tim Holzkamm 8/13/18
 date


 Barb Christiansen 8/13/18
 date

 Lynn Lindow date


 Carol Peterson – Clerk 8/13/18
 date

Date Range : 6/10/2018 To 7/10/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/10/2018	Itasca Mantrap Coop Elec.Assoc.	electricity	2500	\$48.00	100-41940-381-	General Government Buildings and Plant	\$48.00
07/10/2018	United States Treasury	Annual Medicare-penalty federal tax Return 2017 form944	2501	\$29.86	100-41115-171-	supervisor	\$29.86
07/10/2018	White Earth Sanitation	Amenesty day and May	2502	\$2,133.67	100-43230-384- 100-43230-384-	Waste (Refuse) Collection Waste (Refuse) Collection	\$788.67 \$1,345.00
Total For Selected Claims				\$2,211.53			\$2,211.53

Barb Christiansen

Barb Christiansen Town Supervisor

7-10-18

Date

Lynn Lindow

Lynn Lindow Town Supervisor

7/10/18

Date

Tim Holzmann

Tim Holzmann Chair, Town Supervisor

7/10/18

Date